


STANDARD FORM NO. 64

COPY

Re 6-1

Office Memorandum • UNITED STATES GOVERNMENT

25X1A9a


TO : 
FROM : OCR Records Officer

DATE: 21 May 1956

SUBJECT: Maintenance of Index Card File

The film index cards maintained at the VM Repository should contain only those cards relating to "C" and "D" numbered documents. Any other cards in this file refer to documents which have not been microfilmed and are therefore not in the VM collection. ?

REMOVE AND DESTROY CARDS NOT HAVING C, D OR TS NUMBERS.

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added after words